FOUR-YEAR CAREER DEVELOPMENT FELLOWSHIP IN EARLY MODERN FRENCH

FURTHER PARTICULARS

St Hilda’s College invites applications for a Career Development Fellowship in Early Modern French (1530-1800) for four years from 1st October 2020. Applicants will be expected to have been successfully examined for a doctorate, but be at an early stage of their academic career. The appointee will be required to engage in research, to provide six hours of undergraduate teaching in French language and literature per week for St Hilda’s College, and to share in the administration of French in College. There is no possibility of renewal beyond 30th September 2024.

1. The College

St Hilda’s College is spectacularly set in four acres of gardens on the banks of the Cherwell at Magdalen Bridge. The College has an academic staff of over 100 Fellows and Lecturers. There are at present approximately 400 undergraduates and 230 graduate students, who study most of the subjects offered by the University. The Fellows of the College form a lively multi-disciplinary and international community, and the College promotes a thriving culture of research and intellectual engagement. Fellows are welcome to use College facilities for seminars and conferences, as well as for social events, and to book the College's guest accommodation. They may also enjoy the amenities of the Jacqueline du Pré Music Building, and the musical events that take place there, including free term-time concerts organised by the Director of College Music.

2. French and Modern Languages at St Hilda’s College

St Hilda’s College has a strong reputation in the field of Medieval and Modern Languages (MML). The present fellowship includes Dr Helen Swift (Fellow and Tutor in Medieval French), Dr Georgina Paul (Fellow and Tutor in German), Dr Kerstin Hoge (Fellow and Tutor in German Linguistics) and Dr Elinor Payne (Fellow and Associate Professor in Phonetics and Phonology). They are supported by College Lecturers in French (Dr Stephen Goddard), Italian (Dr Marco Dorigatti), and Spanish (Dr Roy Norton). There are language tutors in French (currently Dr Elsa Baroghel and Mrs Florence Maw) and a Lektor in German (Mr Jens Hegemann). Other Fellows with interests in the Early Modern Period include Dr Margaret Kean (Fellow and Tutor in English), Dr Hannah Smith (Fellow and Tutor in History) and Professor Fiona Macintosh (Associate Professor in Classical Reception and Director of the Archive of Performance of Greek and Roman Drama).

St Hilda’s admits 10-12 undergraduates in MML and in Joint Schools with MML per year. (All MML and Joint Schools candidates must offer either French or German.) At St Hilda’s, Joint Schools degrees allow students to study a modern language with English, History, Philosophy, a Middle Eastern Language, or Linguistics. In the academic year 2020-2021, there should be 20 students (plus 10 third-year students on their year abroad) reading French as part of an MML or MML and Joint Schools degree.
3. The Duties of the Post

The Career Development Fellow will be expected

- to be actively engaged in original research of high quality in French literature of the Early Modern period (1530-1800);
- to provide an average of six hours’ undergraduate teaching per week in term (for term dates, see https://www.ox.ac.uk/about/facts-and-figures/dates-of-term);
- to take part in the MML Undergraduate Admissions process;
- to contribute fully to the administrative organisation of the subject; and
- to help with the pastoral care of undergraduates, and the college advising of graduates.

The primary teaching needs are:

- First-year literature seminars and tutorials, and (French-to-English) translation classes. The appointee will be expected to teach all of Paper III (short texts for commentary), and all of Paper IV (narrative texts) except for the medieval text;
- Second-year (French-to-English) translation classes; Period Paper (FHS Paper VII) and some Special Author (FHS Paper X) literature tutorials for the Early Modern period (1530-1800);
- Fourth-year (French-to-English) translation classes; some Special Author (FHS Paper X) literature tutorials for the Early Modern period (1530-1800); possible contribution to one or more Special Subjects (FHS Paper XII), and supervision of the Optional Extended Essay (FHS Paper XIV) or Bridge Essays for Joint Schools.

Details of the Oxford undergraduate course in Medieval and Modern Languages (including the general Student Handbook, as well as specific handbooks for French for the first year (‘Prelims’) and for the second and fourth years (‘Final Honour School’)) may be found at https://weblearn.ox.ac.uk/portal/site::humdiv:modlang:french:fhs

The Career Development Fellow will be involved in setting and marking college exams (‘Collections’) at the start of each term, will be responsible for report-writing at the end of each term, and will be expected to act as Personal Tutor to some of the students reading for an MML or Joint School degree including French. They may also act as College Adviser to any graduates in St Hilda’s reading for postgraduate degrees in MML and related fields. They may also be nominated for membership of the Sub-Faculty of French.

4. Remuneration and Facilities

The appointment will be paid on a scale from £32,817 (point 1) to £35,845 (point 4) per annum (University Grade 7, current rates), depending on experience. Membership of the USS pension scheme is offered. There is a research allowance (payable against receipts) of £1,800 per annum, and access to a student entertainment allowance of £400 per annum. The appointee will also be able to apply for limited additional project support through the St Hilda’s small research grants scheme. The appointee will have an office in college and will be a member of the Senior Common Room, entitled to all meals in St Hilda’s.
5. Selection criteria

- A doctorate in French successfully completed by the commencement of the post. It should be noted that this post is designed specifically to assist with career development for an early-stage academic;
- A strong record in and/or evidence of strong potential for research in Early Modern French literature (1530-1800), with a clear plan of research to be conducted during the four years of the Career Development Fellowship;
- An appropriate range of teaching, particularly in the Early Modern Period, for second- and fourth-year tutorial teaching; the ability to cover the chronological range of texts included in the first-year syllabus; and the ability to teach French-to-English translation classes to all year groups. Candidates should already have some teaching experience at undergraduate level;
- The ability to relate well and appropriately to students in tutorial teaching and in pastoral situations;
- The ability to contribute effectively to ensuring the medium-term development of the subject;
- The ability to communicate well about their subject;
- A willingness to be a ‘team player’ in the College; in particular, willingness to participate fully in the organisational and administrative responsibility for the subject, including the Undergraduate Admissions interview process in Weeks 9 and 10 of Michaelmas Term.

6. Application procedure

Applications should be sent to the Academic Registrar, St Hilda's College, Oxford OX4 1DY, by email to rebekah.unwin@st-hildas.ox.ac.uk and should include the following documents:

- An application form (to be downloaded from the College website)
- A covering letter
- A description of teaching experience
- A curriculum vitae
- A short summary of current and proposed research (2-3 pages)

In addition, we would be grateful to receive an (optional) completed recruitment monitoring form, sent to recruitment@st-hildas.ox.ac.uk. This form is used for monitoring purposes only and will not be seen by any member of the selection committee.

Applicants should ask three referees to write directly to the Academic Registrar at rebekah.unwin@st-hildas.ox.ac.uk, and should supply each referee with a copy of these further particulars. The College wishes to take this opportunity to thank in advance those referees who write on behalf of applicants.

The closing date for applications and the last date for receipt of references is **12 noon on Friday 10 July**. It is the responsibility of each applicant to ensure that their application (including references) arrives in full by the deadline.

Short-listed candidates will be asked to submit a sample of their research (between 5000 and 6000 words maximum) prior to the interview. Further details will be provided for short-listed candidates.
As part of the interview short-listed candidates will be asked to give a presentation of 10 minutes’ duration, on an aspect of Early Modern French literature, suitable for a second-year undergraduate audience. Further details will be sent to short-listed candidates.

Interviews will be held in July 2020.

All reasonable interview expenses will be reimbursed.

Appointment will be dependent upon having, or gaining, the right to work in the United Kingdom.

St Hilda’s College is an Equal Opportunities Employer.

June 2020