Additional Information - Maintenance Technician (Electrical)

The Role:

You will assist with primarily electrically based daily reactive and preventative maintenance requirements of the College across all sites, including liaising with contractors, identifying faults on electrical equipment and carrying out frequent testing routines on various types of site equipment. This may include testing emergency lighting, systematically surveying and testing lights and light sensors for functionality and replacing them as necessary, along with a wide variety of other testing and repairs, lamp replacement and upgrades, ensuring the safe use of equipment, PAT testing, reporting faults, routine general maintenance tasks and being part of a priority response team.

With experience of practical maintenance, you will also have the ability to develop good working relationships with members of College staff and be prepared to work flexibly as part of a team including providing cover and assistance to other posts during periods of pressure or staff absence.

This role involves carrying tools, materials and equipment, working at height and in confined spaces and may also involve working with potentially hazardous substances.

Person Specification:

We are looking for proactive, competent and committed individual to join our small, friendly and dedicated team. The ideal candidate will have a willingness to become involved in the vibrant and unique life of the College. Given that occasional weekend work will be required, a flexible approach to work is desirable.

- A good working knowledge of Health & Safety is essential as is compliance with health and safety regulations – including the Health & Safety at Work Act, supporting College policies and procedures including undertaking risk assessments and adhering to safe working practices
- Qualifications in electrical maintenance, systems & equipment or electrical installations would be distinctly advantageous.
- Candidates must have a proven ability to organise and motivate themselves
- The successful candidate will have demonstrable experience in a similar role

College Benefits:

- Generous Annual leave entitlement of 33 days including Public Holidays. (Please note that some Bank Holidays are routine working days for College, especially during Term)
- Optional enrolment in the Oxford Staff Pension Scheme (OSPS)
- A free lunch (when on duty) is provided in the Dining Hall, and the College provides access to private health and dental cover at preferential rates
- Please note that no College parking is available with this appointment, although exceptions can be made for ‘out of hours’ or weekend work. Occasional parking can be booked in advance.

If you have any questions about this role please email recruitment@st-hildas.ox.ac.uk.